

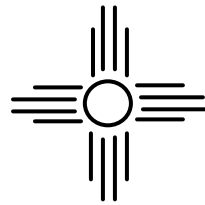
# **Enchanted Lens Camera Club**

**Constitution**

**Bylaws**

**&**

**Competition Rules**



Revised 01/04/07

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## **Enchanted Lens Camera Club General**

1. The Enchanted Lens Camera Club (ELCC) is a non-profit organization incorporated in the State of New Mexico.
2. The objective of the ELCC is to provide enjoyment and knowledge of photography to its members through their participation and efforts in club activities.
3. Anyone interested in the practice of photography is eligible for membership.
4. Membership dues are to be in accordance with Article I of the Bylaws.
5. The dues pay for:
  - Production and mailing of the monthly club bulletin, *The f/Stop*.
  - Monthly and End-of-Year Awards
  - State incorporation and filing fees
  - Meeting facility rental fees
  - Maintenance and replacement of club equipment (projector, etc.)
6. The club provides members with the opportunity to have fun and to benefit from the knowledge and experience of others. Monthly competitions provide a forum for members to get other views and constructive criticism of their work. Social sessions following each meeting offer opportunities to discuss specific interests and problems.
7. Successful operation of the club requires a good deal of effort and cooperation. While the club officers and committee people do much of the work, the participation and support of all members is needed. Those who help are usually the ones who gain the most.

# **Enchanted Lens Camera Club Constitution**

## ARTICLE I. NAME

This organization shall be known as the Enchanted Lens Camera Club.

## ARTICLE II. PURPOSE

The aims of the Enchanted Lens Camera Club, a non-profit organization, shall be the enjoyment, mastery and furtherance of photography through cooperation, effort and good fellowship.

## ARTICLE III. MEETINGS

Regular meetings of the Club shall have place, date and time stipulated by the Executive Board. Special meetings of the Club may be called by the President or the Executive Board.

## ARTICLE IV. MEMBERSHIP

1. Any person active or interested in the practice of photography may make application for membership.
2. Application blanks shall be provided by the Membership Committee. Such applications shall be endorsed by a member of the Club.
3. Membership of any person may be suspended when sufficient reason exists by the Executive Board, or after three (3) months of delinquency in dues.
4. Club property must be returned at the time of resignation or suspension of any club member.

## ARTICLE V. OFFICERS

The following officers shall be elected by the membership: (1) President, (2) Vice-President, (3) Secretary, and (4) Treasurer.

## ARTICLE VI. COMMITTEES

1. The following standing committees shall be established to conduct club activities as provided in Article IV of the Bylaws: (1) Program, (2) House, (3) Membership, (4) Rules, (5) Exhibition, (6) History, (7) Publications, (8) Publicity, (9) Field Trips, (10) Web Site, (11) Mentor, and (12) Judges.
2. Chairpersons of standing committees shall be appointed by the President.
3. Special committees may be appointed by the President as required and discharged by him when they have completed their assignments.

## ARTICLE VII. EXECUTIVE BOARD

1. The management of the Club shall be directed by an Executive Board composed of the elected officers, the chairpersons of the standing committees, and the Past President ex officio. Each committee having co-chairpersons shall be limited to one (1) vote. The Executive Board shall meet as often as necessary to transact the business of the Club.
2. Seven (7) members of the Board shall constitute a quorum.

## ARTICLE VIII. AMENDMENTS

1. Amendments to the Constitution may be proposed by any member to the Executive Board and, if approved, shall be incorporated into this constitution if approved by a two-thirds majority at a membership meeting.
2. Amendments to the bylaws of this constitution may be proposed by any member to the Executive Board and, if approved, shall be incorporated into the Bylaws if approved by a majority at a membership meeting.

**Enchanted Lens Camera Club  
Amendments to the Constitution**

AMENDMENT I.

If and when the Club shall be dissolved, the disposal of cash on hand and club equipment and property shall go to the Albuquerque Parks and Recreation Department with the stipulation that it be used for the advancement of the art and science of photography at the local community centers.

AMENDMENT II

Honorary membership may be granted to a person who would not normally be a member of the Club, but who has given outstanding and unselfish service to it.

AMENDMENT III

All former Presidents of the Enchanted Lens Camera Club in the Albuquerque area will be granted Honorary Membership with all rights and privileges of the Club for their life.

# Enchanted Lens Camera Club Bylaws

## ARTICLE I. FINANCE

1. The fiscal year for the Club shall be from July 1 to June 30.
2. The dues for individual members of the Club shall be \$30.00 per year. The dues for an additional family member shall be \$15.00 per year. For continuing membership the dues shall be paid in September of each year. Initial membership dues will be in accordance with the following schedule and shall be paid at the time a membership application is submitted.

Joining Date	Member Dues	Family Member Dues
September	\$30.00	\$15.00
October	\$27.00	\$13.50
November	\$24.00	\$12.00
December	\$21.00	\$10.50
January	\$18.00	\$9.00
February	\$15.00	\$7.50
March	\$12.00	\$6.00
April	\$9.00	\$4.50
May	\$6.00	\$3.00
June	\$3.00	\$1.50

Dues for a student who is registered at any high school, college, or university shall be \$20.00 per year. As with the normal membership, student membership dues at the joining date shall decrease 10% per month from September to June.

3. Expenditures up to \$100.00 must be approved by one (1) of the officers of the club. (President, Vice President, Secretary, Treasurer). Expenditures of \$100.00 or more must be approved by at least two (2) officers of the club.

## ARTICLE II. ELECTIONS

1. Election of club officers shall be held annually. The President shall appoint a nominating committee composed of three (3) members not on the Executive Board. The committee meeting shall not be attended by any member of the Executive Board. The committee shall prepare a full slate of officers and obtain agreement from the nominees to serve if elected. The chairperson shall present the slate at the last meeting in May. Additional nominations may be made from the floor.
2. Elections shall be held at the first meeting in June.

3. The President and Vice-President may not be elected to more than two (2) consecutive terms without a break in service.
4. Vacancies in club offices shall be filled by presidential appointment subject to the approval of the Executive Board. Vacancy of the President's office shall be filled by advancement of the Vice-President.
5. Newly-elected officers shall be installed at the Annual Banquet and shall assume their duties on 1 July.

### ARTICLE III. DUTIES OF OFFICERS

1. Duties of the President shall be: to preside at all club meetings and Executive Board meetings; to sign all written contracts or obligations of the Club when properly authorized; to supervise generally and keep in touch with all club activities. The President shall be the registered agent and the President's address shall be the registered office of the Club in the State of New Mexico Non-Profit Corporation Act of 1975, and shall be registered as such with the State Corporation Commission.
2. Duties of the Vice-President shall be: to assume duties of the President in his absence; to serve as a member of the Executive Board.
3. Duties of the Secretary shall be: to maintain records of the minutes of all meetings; to notify members of special meetings and events; to conduct correspondence of the Club; to serve as a member of the Executive Board.
4. Duties of the Treasurer shall be: to maintain records and custody of club funds and dues; to discharge club expenses and maintain records thereof; to prepare periodic reports of club finances; to prepare an annual budget; to serve as a member of the Executive Board.

### ARTICLE IV. DUTIES OF COMMITTEES

1. The activities of club committees shall be determined by the Executive Board. The activities decided upon shall thereafter be carried out by the committee chairperson and the members appointed by the chairperson to the respective committees.
2. Standing committee chairpersons shall prepare reports of activities and progress periodically for presentation to the Executive Board or to the membership at club meetings and serve as members of the Executive Board.
3. The Rules Committee shall oversee and modify from time-to-time, with approval of the club membership, all club competition rules. The committee shall be comprised of one chairperson and at least three additional members, either volunteers or appointed by the Executive Committee. Committee members shall be approved by a vote of the membership

quorum. The chairperson of the Exhibition Committee shall be an *ex officio* member of the Rules Committee.

#### Article V. QUORUM

A quorum of the membership for the purpose of conducting business shall be not less than one-third of the entire membership.

## **Enchanted Lens Camera Club Duties of Committee Chairpersons**

**PROGRAM CHAIRPERSON:** Obtains programs which will be instructive and/or entertaining and makes all arrangements for program presentations.

**HOUSE CHAIRPERSON:** Custodian of the Club's physical property. Schedules refreshments for each meeting and is responsible to see that chairs and furniture are properly arranged for club meetings. Ensures that the meeting room is straightened and picked up after each meeting.

**MEMBERSHIP CHAIRPERSON:** Greets guests at Club meetings and sees that they receive information about the Club and applications for membership. Keeps name tags up-to-date and obtains a list of members and guests attending each meeting.

**EXHIBITION CHAIRPERSON:** In charge of monthly and end-of-year competitions. Delivers competition entries to judges and provides judging guidelines. Maintains competition records and obtains awards.

**RULES CHAIRPERSON:** Convenes the Rules Committee to consider a proposal from one or more club members to change the competition rules. Such a proposal must be in writing and be accompanied by a rationale. After consideration, the Rules Committee shall issue a report supporting or denying the proposal. The proposal shall then be put to a vote by a quorum of the club members.

**HISTORY CHAIRPERSON:** Maintains a scrapbook documenting the important activities of the Club and its members. Acts as librarian for the Club.

**PUBLICATIONS CHAIRPERSON:** Prepares, publishes and distributes the monthly club bulletin to keep the membership informed about coming events, competition results, Executive Board actions, and other items of topical or timely interest.

**PUBLICITY CHAIRPERSON:** Represents the Club to the public. Provides information to the news media about club meetings and special activities.

**FIELD TRIPS:** Responsible for organizing monthly outings for club members. The outing locations are at the discretion of the Field Trip committee chairperson.

**WEBSITE CHAIRPERSON:** Responsible for maintaining the ELCC club website. Duties include providing current information on the web as well as updating the site with new images as they become available from club members.

**MENTOR CHAIRPERSON:** Organizes and manages the program to provide club members with the opportunity to be tutored, or mentored by other club members.

JUDGES: Responsible for providing a judge for each of the monthly competitions from September through May. Responsible for providing 3 judges for the end of the year competition.

## Enchanted Lens Camera Club Competition Rules

### A. COMPETITION RULES FOR ALL DIVISIONS

1. Contestants must be ELCC members in good standing with dues paid in full.
2. There will be competitions in the six divisions: Slides, Projected Digital (Groups A and B), Color Prints (Groups A and B), and B&W Prints, as shown below.

Divisions	Categories	
	Assigned	Open
Slides	*	*
Projected Digital Group A	*	*
Projected Digital Group B	*	*
Color Prints Group A	*	*
Color Prints Group B	*	*
B&W Prints	*	*

3. Each member is eligible to compete in the B&W Print and Slides divisions and in his/her group in any of the remaining divisions (see paragraph G, page 14). All entries must have been exposed by the entrant. For any image that has been produced using photo-editing software, all major parts of the image, except for a digitally-produced mat, must have been captured by a camera.

a. Each member may enter up to three images each month. The three entries may be in any combination of slides, projected digital images, and prints and in any combination of Assigned and Open categories (i.e. all three entries could be in just one of the ten possible division/categories, such as slides in the Assigned category, or the three entries could be one each in three of the ten division/category possibilities).

b. All photographs entered in the assigned category must have been exposed on or after the first of January in the same year that the club competition year begins.

c. A specific title may be used for only one image regardless of the year entered; however, the addition of a qualifying number constitutes a different title.

4. Entries are to be submitted at the meeting preceding the competition (normally the first Thursday of the month). Members who are unable to attend that meeting may submit their entries directly to the Exhibition Committee chairperson or to any of the elected officers prior to the meeting. Entries cannot normally be accepted after that time.

5. The images and monthly competition results will be presented at the second meeting

(third Thursday) of the month. Each image will be briefly critiqued by the judge, and the assigned scores and awards will be announced. In the event of cancellation of the live presentation because of a power failure, equipment failure, etc, complete results will be published in the f/Stop and on the ELCC Web Site. To preclude any disruption to the following month's competition process, the live presentation will not normally be rescheduled.

6. If, for reasons beyond the entrant's control, a properly submitted photograph is not judged and scored, it will be either judged in the following month's open competition or assigned a score equal to the average of all the other scores by that contestant during that competition year.

7. No image can be re-entered in monthly competition if it placed 1st, 2nd, or 3rd in an earlier ELCC competition. A re-entered image must retain its original title and "ReEntry" must be marked on the outside of the ELCC Slide and Print Entry form.

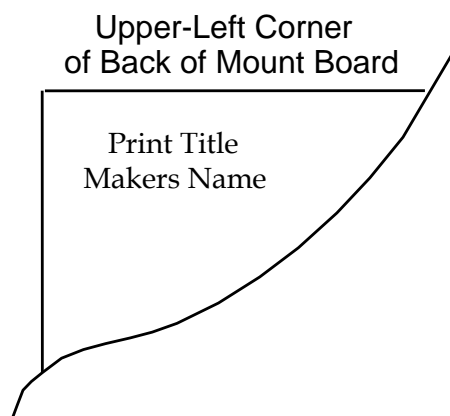
8. For the Picture of the Year competitions, each member may enter up to three images in each Division. The pictures will be submitted at the last regular meeting of the year and each must have been entered in one of the monthly competitions of that club year, though it need not have placed in that competition.

#### B. PRINT DIVISION RULES (B&W and Color (Group A and B))

1. B&W and Color Prints may be printed either commercially or by the maker.

2. Print size must be between 5"x 7" and 16"x 20". Prints must be mounted on rigid board or matted with appropriate backing. The minimum dimension of the board or mat will be 8"x 10". The maximum board or mat size will be 20"x 24".

3. The print title and the name of the maker must appear on the upper left-hand corner of the back of the mount board.



4. The name of the maker may not appear on the front of the entry.

5. One ELCC slide and print entry form will be completed and submitted listing all

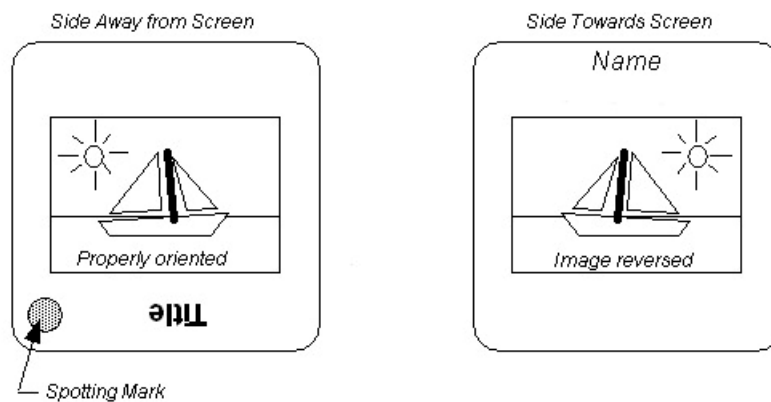
prints, Slides and Projected Digital Images entered. Forms will be available from the Exhibition chairperson.

### C. SLIDE DIVISION RULES

1. Slides will be submitted in ELCC Slide and Print Entry forms supplied by the Exhibition chairperson. Each slide submitted will be noted on the form.

2. All slides will be in 2"x 2" mounts that will function in an 80-slot carousel.

3. With the slide held as it is to be viewed, each mount will be marked with a distinguishable spot in the lower left-hand corner. The title of the entry must be shown upside down on the bottom of the mount. When the slide is placed in the carousel for projection, the title should be right-side up and the spot in the upper right corner. The name of the maker will be shown on the other side of the mount.



### D. PROJECTED DIGITAL DIVISION RULES

1. Digital images will be submitted with a completed ELCC entry form. Forms will be available from the Exhibition chairperson.

2. Images may be submitted by email or placed on a CD. Images must be saved in JPEG format with a maximum file size of 3.5 MB. See the document "Guidelines for Digital Competition" for specific instructions and suggestions.

3. Entries must be submitted to the Exhibition chairperson either via email or on a CD capable of being read on a Microsoft Windows-based computer. Entries must be received by the Exhibition chairperson by the close of the first meeting of the month in which they are to be considered. Each CD must be captioned with the member's name, competition month and year, and group letter, eg *Jane Doe March, 2007 Group A*.

4. The filename of each entry must be of the following form:  
Group name-Category-Title.jpg where the group name is "A" or "B", and the category is "Assigned" or "Open". The Title portion (in italics in the examples below) must not exceed 40 characters, including spaces, and must terminate in the ".jpg" file extension.

The title must not contain any of the punctuation marks `_`, `\`, `/`, `:`, `*`, `?`, `"`, `<`, `>`, `|`, or the ellipsis (...). Hyphens may be used only to separate the group name, category and title. They may not be used in the title.

Examples: A-Assigned-*Bluebird*.jpg B-Open-*Butterfly at the Biopark*.jpg

The group name and the category must be capitalized as shown in the examples. The title entered on the ELCC entry form must be identical to the title portion of the filename, including any spaces, minus the group name, category, and the .jpg

## E. RETURN OF ENTRIES

1. Prints and Digital Image CDs are to be picked up by the maker at the end of the competition meetings. It is the responsibility of each contestant to assure all of his/her slides and prints are picked up.

2. Images remain the property of the photographer. Neither the Club nor its officers will be held responsible for lost or damaged photographs.

## F. JUDGING

1. Judging of the monthly competition entries will be accomplished between the first and second club meeting each month.

2. Judging will normally be done by highly qualified photographers who are not ELCC members. They will be directed to score each print, slide and projected digital image between 3 and 15 points. The scores are to be based on their judgment of the photographs with regard to composition, technical quality, and impact (including originality and creativity). The judges will be encouraged to arrive at a total by scoring entries from 1 to 5 in each of the three areas (composition, technique and impact). They will also be asked to make their judgments without being unduly influenced by titles or by the mounting and matting of the prints. After assigning scores to each entry, the judges may, at their option, select the 1st, 2nd and 3rd place entrants and any Honorable Mention awards in each of the competition divisions and categories.

3. If a judge decides that a photograph entered in the Assigned category does not properly fit that category, the entry will be reclassified into the Open category. The entry will then be judged and scored just as if it had been entered in the Open category originally.

4. When an outside judge is not available, a panel of four ELCC members will be appointed by the Exhibition chairperson. Three will be named as judges and one as an alternate. During a separate meeting, the panel will judge all entries in the manner described above. Each panel member will score all entries including his or her own but without disclosing to the other panel members which are his/her entries. For each

entry one of the four panelists' scores will be discarded. When the entry is the work of one of the panelists, his/her score will be the one discarded. If the entry is not one of the panelists' entries, the alternate's score will be discarded. The final score will then be the average of the three remaining scores, rounded to the nearest whole number.

5. Judging for the Picture of the Year competitions will be handled in the same manner as the monthly judging. However, the judges will be required to provide only 1st, 2nd, 3rd and Honorable Mention placements. Individual scores will be assigned at the judge's discretion.

## G. AWARDS

1. For monthly competitions, ribbons will be awarded for the 1st, 2nd, and 3rd place entrants in each of the ten competition divisions/categories (see paragraph A.2, page 10). In addition, up to three Honorable Mention ribbons may be awarded in each division/category at the discretion of the judges.

2. First, second and third place End-of-Year (EOY) Awards will be given in each of the six competition divisions as specified below. The executive board will determine the form of the awards. The awards will be for:

a. High Average Assigned Score - computed as the average of all Assigned category entries regardless of division for the club year. A minimum of nine entries is required to qualify for this award. Separate awards will be given for Groups A and B.

b. High Average Open Score - computed as the average of all Open category entries regardless of division for the club year. A minimum of nine entries is required to qualify for this award. Separate awards will be given for Groups A and B.

c. Picture of the Year – Each picture entered in this competition must have been entered in one of the monthly competitions of that club year, and each must be the same physical entry submitted in the monthly competition (that is, the same unaltered slide, digital image or print including matting), and have the same title. It may be from either the assigned or the open category. Up to three Honorable Mention awards may also be given in each of the six competition divisions.

## H. GROUP A and B DETERMINATION

1. New members will automatically be placed in Group B for Color Print, Slide, and Projected Digital Image competition. The Group-B members who place 1st in any EOY competition (except Picture of the Year competitions) will be advanced to Group A.

2. However, any member in Group B may advance to Group A by (i) notifying the chairperson of the Exhibition Committee in writing and (ii) subsequently submitting at

least one entry in a Group A competition. When a club member advances to Group A, all of the member's Group B scores for the current competition year transfer to Group A scoring. Once a member has moved to Group A he/she cannot move back to Group B competition.

## I. INTERPRETATION OF RULES

The Exhibition Committee will be responsible for interpreting and carrying out these rules. If a committee decision is disputed, a member may petition the Executive Board. Petitions must be in writing.

## J. AMENDMENTS AND CHANGES

These competition rules may be amended or changed by a two-thirds vote of the Executive Board or by a majority vote of the club members present at a regularly scheduled meeting. Amendments or changes must have been published and distributed to the entire club membership before a vote will be valid.

Minor changes to these competition rules that do not affect the content, rather the formatting or punctuation, may be completed without completing the requirements listed in the previous paragraph.

## Enchanted Lens Camera Club Past Presidents

Year	President	Year	President
1954-55	Rick Cramer and Art Eastwood	1990-91	Ken Gollither
1955-56	Leroy Hassenbroek	1991-92	Dayton Molsen
1956-57	Clifford Anderson	1992-93	Elizabeth Bornholdt
1957-58	Edith Boettcher	1993-94	Robert Kegel
1958-59	Robert Hall	1994-95	Robert Kegel
1959-60	T A Allen	1995-96	Janette Buffett
1960-61	Leroy Hassenbroek	1996-97	Art Bova
1961-62	Andy Stanphill	1997-98	Mike Krehbiel
1962-63	Alice J Connell, APSA	1998-99	Wayne Godsey
1963-64	Alice J Connell, APSA	1999-	Craig Brack
1964-65	Leland S Hawk	2000	
1965-66	Donald K Mereen, APSA	2000-01	Craig Brack
1966-67	Donald K Mereen, APSA	2001-02	Keith Bauer
1967-68	Joseph C Connell	2002-03	Keith Bauer
1968-69	Joseph C Connell	2003-04	Norman Gagne
1969-70	W A Suddock	2004-05	Norman Gagne
1970-71	W A Suddock	2005-06	Steve Bonner
1971	Marjorie Kinney	2006-07	Steve Bonner
1971-72	Viola W Mitchell		
1972-73	Joseph C Connell		
1973-74	Lee Reay		
1974-75	Lavelle Thompson		
1975-76	Donald E Bates		
1976-77	Donald E Bates		
1977-78	Alice J Connell, APSA		
1978-79	None		
1979-80	Joseph C Connell		
1980-81	Phil Freedman		
1981-82	Bob Plisek		
1982-83	Ken Gollither		
1983-84	Ken Gollither		
1984-85	Rosemarie Skinner		
1985-86	Rosemarie Skinner		
1986-87	Nancy Meyer		
1987-88	Nancy Meyer		
1988-89	Robert LeBlanc		
1989-90	Robert LeBlanc		
1990	Scott Goff		